

# FAREHAM

## BOROUGH COUNCIL

### Report to Housing Tenancy Board

**Date**                    **21 April 2015**

**Report of:**            **Director of Community**

**Subject:**              **REVIEW OF ANNUAL WORK PROGRAMME FOR 2014/15 AND  
FINAL CONSIDERATION OF DRAFT WORK PROGRAMME FOR  
2015/16**

#### **SUMMARY**

At the last meeting of the Board on 26 January 2015, members reviewed the existing work programme for 2014/15 and also considered the draft work programme for 2015/16. The Board is now invited to assess the overall progress for the current year and finalise a draft work Programme for 2015/16.

#### **RECOMMENDATION**

Board members are asked to:-

- (a) review the outcomes of the work programme for 2014/15, together with the revision stated;
- (b) agree a proposed work programme for 2015/16, together with the revisions stated; and
- (c) submit the proposed work programme for 2015/16 to the Executive for endorsement.

## **INTRODUCTION**

1. At the meeting of the Board on 26 January 2015, members reviewed the work programme for 2014/15 and considered possible items for a proposed programme for 2015/16. This is the last cycle of meetings for this year and the Board is invited to finalise its review of this year's work and confirm the draft programme for 2015/16.

## **REVIEW OF WORK PROGRAMME – 2014/15**

2. Appendix A to this report gives details of the work programme for the year 2014/15 and Board members are invited to make comments on the outcome of that work programme, note and endorse revisions to the work programme as shown below:-

Revisions to the Work Programme for 2014/2015:-

- (i) Update on Regulatory Framework for Social Housing scheduled to be reported to the Board on 21 April 2015 has been deferred to the Board's meeting on 27 July 2015;
  - (ii) A report on 'Changes to the Sheltered Housing Service' has been added to the Board's agenda for 21 April 2015; and
  - (iii) A report on 'New Lease for New Leaseholders' has also been added to the Board's agenda for 21 April 2015.
3. The Board has advised the Executive and officers on key issues over a wide range of subjects during 2014/15, these have included:-
    - The appointment of Co-opted Tenant and Leaseholder Representatives and Deputies to the Housing Tenancy Board;
    - Tenant and Leaseholder Satisfaction Survey;
    - Housing Revenue Account including Housing Capital Programme for 2014/15;
    - Estates Improvement Programme for 2014/15;
    - Sheltered Housing Service;
    - Lease for New Leaseholders and;
    - Impact of Reduction in Spare Room Subsidy

4. In addition to the items listed above, the Board received and considered the work programme at each meeting, Chairman's report from the General Tenants Forum and Performance Monitoring reports from Building Services and Tenancy Services on a quarterly basis.

## **DRAFT WORK PROGRAMME – 2015/16**

5. Appendix B to this report gives details of the draft work programme 2015/16 as discussed at the last meeting of the Board on 26 January 2015.
6. In addition, the Board is requested to endorse the decision to make the following revisions to the Work Programme (please note item(s) listed below have been incorporated in the work programme attached as Appendix B):-

Suggested revisions to the Work Programme for 2015/16 include:

- (i) Update on Regulatory Reform for Social Housing has been added to the Board's agenda for 27 July 2015;
- (ii) Appointment of Co-opted Tenant and Leaseholder Representatives and Deputies to the Housing Tenancy Board has been added to the Board's agenda for 27 July 2015; and
- (iii) Update on the impact of the removal of the spare room subsidy (RSRS) has been added to the Board's agenda for 25 January 2016.

#### **RISK ASSESSMENT**

- 7. There are no significant risk considerations in relation to this report

#### **CONCLUSION**

- 8. Board members are invited to give consideration to the outcome of the Board's work programme for the current year. In addition, members are asked to finalise the draft work programme for 2015/16 and make any necessary additions or amendments as required. Following this meeting of the Housing Tenancy Board, the draft work programme for 2015/16 can be submitted to the Executive at its meeting on 18 May 2015.

**Appendices:** Appendix A – Work Programme for 2014/15; and  
Appendix B – Draft Work programme for 2015/16

**Background Papers:** None

**Reference Papers:** Preliminary Review of the Work Programme for 2014/15 and  
Preliminary Draft Work Programme for 2015/16 - Report to  
Housing Tenancy Board 26 January 2015

#### **Enquiries:**

For further information on this report please contact Jon Shore. (Ext 4540)

## HOUSING TENANCY BOARD –WORK PROGRAMME 2014/2015

Date	Subject
28 July 2014	<ul style="list-style-type: none"> <li>• Review of Work Programme 2014/15</li> <li>• Quarterly Performance Report – Tenancy Services</li> <li>• Quarterly Performance Report – Building Services</li> <li>• Appointment of Co-opted Tenant and Leaseholder Representatives and Deputies to the Housing Tenancy Board</li> <li>• Tenant and Leaseholder Satisfaction Survey</li> </ul>
20 October 2014	<ul style="list-style-type: none"> <li>• Review of Work Programme 2014/15</li> <li>• Quarterly Performance Report - Tenancy Services</li> <li>• Quarterly Performance Report - Building Services</li> <li>• Update on Estate Improvement Programme 2014/2015 (including update on mobility scooter storage and parking)</li> </ul>
26 January 2015	<ul style="list-style-type: none"> <li>• Preliminary review of Work Programme for 2014/15 and preliminary draft Work Programme for 2015/16</li> <li>• Housing Revenue Account including Housing Capital Programme for 2015/16</li> <li>• Update on the impact of the removal of the spare room subsidy (RSRS)</li> <li>• Quarterly Performance Report - Tenancy Services</li> <li>• Quarterly Performance Report - Building Services</li> </ul>
21 April 2015	<ul style="list-style-type: none"> <li>• Review of Annual Work Programme for 2014/15 and final consideration of draft Work Programme for 2015/16</li> <li>• Annual Performance Report for 2014/15 - Tenancy Services</li> <li>• Annual Performance Report for 2014/15 - Building Services</li> <li>• Estate Improvement Programme for 2015/16</li> <li>• Changes to the Sheltered Housing Service</li> <li>• New Lease for Leaseholders</li> </ul>

## HOUSING TENANCY BOARD –WORK PROGRAMME 2015/2016

Date	Subject
27 July 2015	<ul style="list-style-type: none"> <li>• Work Programme 2015/16</li> <li>• Quarterly Performance Report – Tenancy Services</li> <li>• Quarterly Performance Report – Building Services</li> <li>• Appointment of Co-opted Tenant and Leaseholder Representatives and Deputies to the Housing Tenancy Board</li> <li>• Update on Regulatory Framework for Social Housing</li> </ul>
19 October 2015	<ul style="list-style-type: none"> <li>• Work Programme 2015/16</li> <li>• Quarterly Performance Report - Tenancy Services</li> <li>• Quarterly Performance Report - Building Services</li> <li>• Update on Estate Improvement Programme 2015/2016 (including update on mobility scooter storage and parking)</li> </ul>
25 January 2016	<ul style="list-style-type: none"> <li>• Preliminary review of Work Programme for 2015/16 and preliminary draft Work Programme for 2016/17</li> <li>• Housing Revenue Account including Housing Capital Programme for 2016/17</li> <li>• Update on the impact of the removal of the spare room subsidy (RSRS)</li> <li>• Quarterly Performance Report - Tenancy Services</li> <li>• Quarterly Performance Report - Building Services</li> </ul>
26 April 2016	<ul style="list-style-type: none"> <li>• Review of Annual Work Programme for 2015/16 and final consideration of draft Work Programme for 2016/17</li> <li>• Annual Performance Report for 2015/16 - Tenancy Services</li> <li>• Annual Performance Report for 2015/16 - Building Services</li> <li>• Estate Improvement Programme for 2016/17</li> </ul>